

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2018-19

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: MCES – St. Mary campus

CITY: Monroe

ADMINISTRATOR'S SIGNATURE: _____ Sheena Zawistowicz _____ **DATE:** 2019-20__

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 8/29/19	12:04 p.m.	1 min, 50 sec	195 students, 14 staff	Practice fire drill, very orderly
2. 10/15/19	9:06 a.m.	1 min, 36 sec	198 students, 14 staff	Very orderly
3.				
4.				
5.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 10/3/19	7:52 a.m.	1 min 47 sec	197 students, 13 staff	11 minutes for full reporting
2.				
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 9/6/19	12:43 p.m.	Lockdown drill	197 students, 14 staff	Very orderly. 3 minutes to account for all
2. 12/3/19	11:13 a.m.	Lockdown drill	197 students, 14 staff	5 minutes to account for all.
3.				

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor
Detroit, MI. 48226