

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2018-19

*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: MCES – St. Mary campus

CITY: Monroe

ADMINISTRATOR'S SIGNATURE: _____Sheena Zawistowicz_____ **DATE:** 2018-19__

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 8/22/18	7:55 a.m.	1 min, 20 sec	187 students, 12 staff	Practice fire drill
2. 8/30/18	12:40 p.m.	1 min, 15 sec	178 students, 17 staff	Very orderly
3. 10/18/18	12:42 p.m.	1 min, 25 sec	187 students, 14 staff	Very orderly, 1 class was at recess
4. 11/7/18	11:59 a.m.	1 min, 39 sec	187 students, 13 staff	Very orderly, 2 students in office at start of drill
5. 3/14/19	12:27 p.m.	1 min, 15 sec	181 students, 14 staff	Great – very orderly
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 9/12/18	12:41 p.m.	1 min, 55 sec	202	Orderly
2. 3/27/19	1:04 p.m.	2 minutes	138	Orderly – 6 th grade class off campus
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 8/30/18	7:50 a.m.	Intruder Drill	185 students, 15 staff	Orderly
2. 11/29/18	12:50 p.m.	Chaos Drill	177 students, 14 staff	2 minutes to secure, 22 minutes to account for all
3.				

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor
Detroit, MI. 48226