

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2017-2018

*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: MCES – St. Mary campus

CITY: Monroe

ADMINISTRATOR'S SIGNATURE: _____Sheena Zawistowicz_____ DATE: _____

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 8/25/17	9:05 a.m.	1 min, 20 seconds	210	Very orderly and prompt
2. 10/3/17	12:05 p.m.	1 min, 55 seconds	211	Orderly
3. 11/6/17	1:06 p.m..	1 min. 5 seconds	149	6th Grade at SMCC
4. 1/26/18	8:55 am	55 seconds	180 students, 14 staff	Chaos Drill, quick evacuation
5. 4/19/18	11:40 am	50 seconds	187 students, 16 staff	False alarm, very quick
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 9/27/17	8:00 a.m.	1 min, 10 seconds	196 students, 14 staff	Went very well
2. 3/12/18	8:00 a.m.	59 seconds	191 students, 13 staff	Orderly
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 9/8/17	12:10 p.m.	Intruder	195 students, 15 staff	Went well
2. 11/13/17	11:15 a.m.	Intruder	190 students, 13 staff	Went well
3. 3/20/18	9:30 a.m.	External Threat	177, 13 staff	One 5th grade class gone-orderly

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor
Detroit, MI. 48226

