**No students should arrive before 7:25, unless using St. Michael Campus latchkey.** We ask that everyone remains in their cars and pulls up to a teacher or staff member that will be there to welcome you. Temperatures will not be taken upon arrival this year. We ask that you monitor temperature at home.

* **No parents/visitors will be allowed into the school building, unless assisting with lunch supervision.** We will have all of our faculty & staff ready and willing to welcome your children!
* Please do not park your vehicle.

**If you are utilizing the Shuttle Bus:**Please drop your children off by 7:25 at the latest. Buses will depart promptly at 7:35 sharp. It is best if you have them to your campus by 7:30 AT THE VERY LATEST. Shuttle bus students will gather outdoors with the other students.

**Please review the**[**complete arrival and dismissal procedures here**](https://www.mcesmonroe.com/uploads/1/2/9/2/12923438/covid_policies___procedures_as_of_august_1_2021__3_.pdf)**. It is VITAL that all families adhere to these procedures for the safety and well being of students, faculty, and staff.**

**Late Arrival/Early Dismissal:**

* If your child is arriving late to school (after 7:45 am), please call your campus office and a member of staff will meet you at the door.
* If your child is leaving early, please call your campus office and a member of the staff will call them down and walk them to the door, where we will ask you to sign them out.