

2018-2019
Preschool – 8th Grade Enrollment Application



Student **Last Name:** **Gender:** F M

Preschool 3yr: 3 ½ days, 3 full-days, 5 ½ days, 5 full-days. A full day is 7:45am-2:30pm and does not include latchkey.

Preschool 4yr: 3 ½ days, 3 full-days, 5 ½ days, 5 full-days. A full day is 7:45am-2:30pm and does not include latchkey.

2018-2019 Grade: Y5 K 1st 2nd 3rd 4th 5th 6th 7th 8th

Student Last Name: _____ **First Name:** _____ **Middle Name:** _____

Street: _____ **City:** _____ **Zip:** _____ **Phone:** _____

Date of Birth: _____ **Known Allergies (not seasonal):** _____

Oldest Child at MCES: Yes No **New Family to MCES:** Yes No

Did your child(ren) attend MCES daycare prior to preschool? Yes No

If new to MCES, please list all previous schools attended: _____

School District Where the Student Resides:

Monroe Bedford Ida Jefferson Mason Dundee Airport Whiteford Summerfield **Other:** _____

Ethnicity

Is the student Hispanic or Latino? Yes No

What is the Student's Race:

American Indian/Eskimo Asian African American Pacific Islander/Native Hawaiian Caucasian Other

Religion

Religion: _____

Baptized: Yes No

Baptism Church: _____ **Baptism City:** _____ **Baptism State:** _____

Reconciliation: Yes No **First Communion:** Yes No **First Communion Parish:** _____

If Catholic, of which Parish are you a member: _____

Parent(s) / Guardian

Student Lives With: Both Parents Mom Dad **Other:** _____

Custody Arrangements (if Applicable): _____

Father Last Name: _____ **Father First Name:** _____

Father Address: Same as Above or _____

Father Occupation: _____ **Father Employer:** _____

Father Work Phone: _____ **Father Cell Phone:** _____

Father Email: _____ **Have you completed Protecting Gods's Children (PGC)** Yes No
If you would like to register for a class go to www.Virtusonline.org

Mother Last Name: _____ **Mother First Name:** _____

Mother Address: Same as Above or _____

Mother Occupation: _____ **Mother Employer:** _____

Mother Work Phone: _____ **Mother Cell Phone:** _____

Mother Email: _____ **Have you completed Protecting Gods's Children (PGC)** Yes No
If you would like to register for a class go to www.Virtusonline.org

* The Protecting God's Children workshop is a requirement from the Archdiocese of Detroit (AOD) for volunteering at the school or chaperoning a field trip.

Parents please See Back of Form

FOR OFFICE USE ONLY: Received by _____ Date _____ Cash/Check # _____ Amount \$ _____

Copies made for campus _____ If PreK, copy made for Childcare _____ If new student, entered in PowerSchool _____

School Information

Has your child ever had any behavioral, psychological or educational evaluations? Yes No

Has your child ever been expelled, suspended or dismissed from a school? Yes No

Has your child received services? If yes, please mark applicable service:

Learning Disabilities/Resource Room Speech/Language Arts Occupational Therapy

Other: _____

Forms to be Included for Enrollment

Enrollment Application Tuition Contract Deposit Birth Certificate (New Student) Baptism Certificate (New Student)
 Health Appraisal (New Student) Immunization Records (New Student) State Lic. Form (PreK Only)
 Latchkey Form (Latchkey students only)

Latchkey

Will your child be using latchkey? (grades PreSchool to 8): Yes No Campus: St. Michael St. Mary

If this student is in PreK to grade 3, they attend at St. Michael Campus. Grade 4 and up, families can select St. Michael or St. Mary Campus

If yes, complete the enclosed MCES Latchkey Form and a \$25 enrollment fee will be added to your first billing.

For Questions, please contact *Amanda Welton, Childcare Director (734) 241-3378*

Family Requirements

Service Hours

- Each family with students PreK-8 is required to complete 20 service hours completed at MCES related activities or non-liturgical activities within St. John, St. Mary or St. Michael between July 1 and June 30 or \$200 charge will be applied to your account.

Fundraising - Raffle

- As part of the tuition commitment and in addition to the tuition rates listed above, PreK-8 families are required to sell 15 raffle tickets at \$20 each or a charge of \$300 will be applied to your tuition account.
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Names of other children living in the home:

Name _____ Gender _____ Date of Birth _____ Grade _____

Name _____ Gender _____ Date of Birth _____ Grade _____

Name _____ Gender _____ Date of Birth _____ Grade _____

Students new to the school are accepted on probation to make sure that educational placement at MCES meets academic / behavioral needs.

Non Discrimination Policy: In accordance with Christian principles, the Monroe Catholic Elementary Schools admit students of any gender, race, color, or ethnic origin to all the rights, privileges, programs, and activities. In addition, the school will not discriminate on the basis of gender, race, color, or ethnic origin in administration of its educational policies, scholarships, athletics, fee waivers, and extracurricular activities. In addition, the school is not intended to be an alternative to court administrative agency ordered, or public school district initiated desegregation.

The philosophy of Monroe Catholic Elementary Schools concerning admission is based on the belief that children have diverse capabilities and individual patterns of growth and learning. Because resources for special educational services are limited, we cannot always meet the special needs of some students. In this situation, every effort will be made to assist the family with enrollment in another Catholic school, or public school, offering specialized programs to meet individual needs.

Please **sign below** to indicate that you have read this form. Each parent, as a natural guardian of his/her child, is presumed to have full authority regarding tuition, record release and enrollment, unless a court order restricts their authority. If custody is given by the courts to one parent, that parent has responsibility for communication and financial obligation. The Buckley Amendment requires that non-custodial parents be given information about the student's progress in school as well as unofficial copies of report cards unless there is a court order to the contrary.

All tuition deposits for MCES are non-refundable.

Print Mother's Name

Mother's Signature

Date

Print Father's Name

Father's Signature

Date