

Monroe Catholic Elementary Schools

Main Office:
151 N. Monroe St.
Monroe, MI 48162
www.mcesmonroe.com
734-241-6335

December 13, 2021

Dear MCES-Middle School Families,

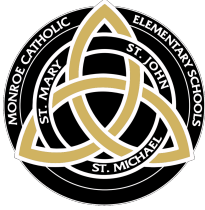
We have seen a steep increase in inappropriate cell phone usage during the school day, which is in direct violation of the MCES Student-Parent Handbook. Phone usage in the classroom is distracting both to the student using their phone and takes time away from instruction for the whole class when a student requires redirection. We understand the need for many families to allow their middle school students to have cell phones for communication before and after school, however, cell phone use both in the classroom and in the public spaces of our school is not required and causes more distraction than necessary. Phones have also led to issues involving social media.

For the safety of our students, as well as ensuring the focus can be on classroom instruction, we have reviewed our current cell phone policy. We have also consulted with other area Catholic schools as to what their cell phone policies look like and will be implementing the following changes starting with the beginning of 2nd semester, January 4, 2022:

- 1) Parents are encouraged to have a conversation with your child about the importance of using good judgement when utilizing their cell phone. This is especially important regarding social media, taking pictures and recording videos and doesn't only apply to phone usage at school.
- 2) If students will be bringing their phone to school, families will be required to fill out the included form.
- 3) Following Morning Assembly, students will bring their phone- turned off- to the office and place it in a pouch labeled with their name. After dropping off their phone, they will proceed to their 1st hour class.
- 4) Students will be able to pick up their phone at the end of the school day under the supervision of our office staff.
- 5) Should students need to contact you or their emergency contacts, they will come to the school office and use the student office phone.

If a student is found with their phone during school hours, the following behavior rubric will be enforced:

	Step 1	Step 2	Step 3	Step 4
Cell Phone use during school hours. Cell Phones are to be turned into the office.	Phone will be taken to the school office. Parents will have to pick up.	Phone will be taken to the school office. Parents will have to pick up. Lunch Detention.	Phone will be taken to the school office. Parents will have to pick up. After school detention.	Phone will be taken to the school office. Parents will have to pick up. 1 Day Suspension.



Monroe Catholic Elementary Schools

Main Office:
151 N. Monroe St.
Monroe, MI 48162
www.mcesmonroe.com
734-241-6335

Please know, the cell phone policy is for the well being of our school community. We want our teachers to be able to focus on classroom instruction and not spend time addressing inappropriate phone usage. We thank you for your partnership with MCES!

God Bless,

Kyle Kubik
Executive Principal

Frannie Jagielski
Assistant Principal

Please separate and return by December 17, 2021

MCES St. Mary Middle School - Cell Phone Form

If your child will be bringing a cell phone to school, please fill out the following form and return it prior to December 17, 2021. Thank you.

Student Name: _____ Grade Level: _____

Homeroom Teacher: _____

_____ Yes, my child will bring their phone to school.

Phone Type (e.g.: iPhone 12, Black): _____

We have read and understand the revised MCES Cell Phone Policy:

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____